

MEMORANDUM

DATE: December 12, 2023
TO: Mayor Lankford and City Council
FROM: Mercy Rushing, City Manager
SUBJECT: Meredith Request FY 2024 – City Council Meeting Dec. 18, 2023

Background information:

The list below are important projects, and capital expenditures to be considered for the City’s request to the Meredith Foundation. I have computed the rankings by City Council for each department request and the results are as follows: Attached is the final tally result.

<u>Department</u>	<u>Request</u>	<u>Cost</u>	<u>Ranking</u>
ADMIN/MEDC	1888 Plaza City Project	\$159,000.	#1
Fire Dept.	Purchase of New mobile lockers	\$ 10,372.	#2
Police Dept.	Outfit 2 new vehicle	\$ 50,000.	#3
Museum Request	Operating Funds	\$ 38,000.	#4
Landmark Request	Iron Horse Square Phase 9	\$ 63,762.	#5
Marketing Request	Dog Park Partnership with C.C.	\$ 10,000.	#6

Recommendation:

It is my recommendation that the City Council consider approving the submission of the list as presented based on Council ranking to the Meredith Foundation for FY 2024 grant request.

CITY OF MINEOLA REQUEST LISTING DECEMBER 18, 2023

Subject: **PREFERENCE FINAL TALLY RESULT FOR MEREDITH REQUEST FOR FY 2024**
 From: **Mercy Rushing, City Manager**

Mayor and Council, I have calculated the Request for Meredith based on City Council's individual preference numbers: FROM 1- 6 (1 BEING MOST IMPORTANT AND 6 AS LEAST IMPORTANT), **SO THE LOWEST TOTAL NUMBERS WILL BE THE ONES WE LIST FIRST IN OUR REQUEST ENDING WITH THE HIGHEST TOTAL NUMBER LISTED LAST.**

ITEMS SCORING BY CITY COUNCIL: **COUNCIL PREFERENCE**
COUNCIL INITIAL **C E JL S M JN T = TOTAL**

1. City of Mineola Administration/MEDC Dept.– Mercy Rushing, City Manager

Asking for a grant from Meredith Foundation for remainder of the cost for the 1888 Plaza Project downtown on South Johnson Street. See Memo.

Request ----\$159,000.00 2 1 1 4 3 4 1 = 16

2. Fire Department– Aaron Munn, Assistant Fire Chief

Asking to purchase new mobile lockers due to new safety rules by Texas Commission on Fire Protection and replace old gear lockers that are outdated and no longer meet safety requirements. See Memo.

Request -----\$10,372.00 1 3 3 3 5 1 2 = 18

3. Police Department– Chief Bittner

Mineola PD purchased 2 new 2024 Ford F150 to replace their older vehicles and will need to be fully outfitted before we can put these into service for our city. The estimated total for each truck for each vehicle is \$24,318.15. See Memo

Request-----\$50,000.00 3 4 2 5 2 2 3 = 21

MAIN ST. & HISTORIC PRESERVATION DEPT. – Doris Newman, Director

4. Historical Museum request for operation funds – See attached memo.

Request-----\$38,000.00 6 2 5 2 1 3 5 = 24

MAIN ST. & HISTORIC PRESERVATION DEPT. – Doris Newman, Director

5. Landmark Commission -Phase 9 of Iron Horse Square Project-Cover existing pad for sitting area, stage, and accommodate a future railcar. This was the old basketball court area. See attached memo.

Request-----\$63,762.00 4 6 4 1 4 5 6 = 30


Marketing/Tourism Department – Owen Tiner, Director

6. Marketing City of Mineola Administration in partnership with Mineola Civic Center to develop a Dog Park on the Civic Center property. This was a project that has been on hold due to the Covid Pandemic. The city has raised from individuals \$2,515.12 toward this project for 2024. See Memo

Request-----\$10,000.00 5 5 6 6 6 6 4 = 38

PREFERENCE ORDER	REQUEST RECAP.	ITEM REQUESTED	TOTAL RATING	COST
#1	City Administration Dept. –Public Bathroom/Tech Charging-1888 Plaza		16	\$159,000.00
#2	Fire Department. – Purchase new mobile lockers due new safety rules		18	\$ 10,372.00
#3	Police Dept. – For 2 new vehicle outfitting equip. to use for police officers		21	\$ 50,000.00
#4	Museum Operating Funds		24	\$ 38,000.00
#5	Historic Preserv. Dept. – Iron Horse Square Phase 9 – Cover for exiting pad		30	\$ 63,762.00
#6	Marketing/Event – Dog Park partnership with City and Civic Center		38	<u>\$ 10,000.00</u>
TOTAL REQUESTED				\$331,134.00

MEMORANDUM

DATE: December 1, 2023
TO: Mayor Lankford and City Council
FROM: Mercy Rushing, City Manager & MEDC Executive Director 
SUBJECT: Meredith Request FY 2024 for the City of Mineola

Background Information:

On behalf of the City of Mineola, Administration Department, I hereby submit to the Meredith Foundation a proposal for your review and consideration for our 1888 Plaza Development Project on South Johnson Street in downtown Mineola. This is a combined project of the City of Mineola, Federal Covid Relief Fund (CRF) and the Mineola Economic Development Corporation. This project started with architectural and engineering work and was funded by the City and MEDC about two (2) years ago. This year we finally finished all the necessary engineering and bidding process and started the project. This will be completed sometime this spring and will be dedicated around May. Total Project Cost will be \$620,729.65 once all is completed. We are providing a much needed and requested restroom facility by our citizens and visitors alike in a strategic location in our downtown district. Please see attached project, construction cost and pictures.

Summary of 1888 Plaza Development Project Budget

Total Cost	\$620,729.65
Total City Covid Relief Fund Grant to use	<u>-461,729.65</u>
Total Remaining to be funded	\$159,000.00

Recommendation:

The request for a grant to Meredith Foundation is **for \$159,000.00** to finish and complete the 1888 Plaza Project which will enhance and add to our citizen's quality of life.

WHAT IT LOOKS LIKE "BEFORE"







1888
RESTROOMS



07/20/2023

Mercy Rushing, City Manager
City of Mineola
300 Greenville Ave.
Mineola, Texas 75773

Re: 1888 Plaza – Recommendation of Award

Mrs. Rushing,

As you are aware, bids for the above-referenced project were solicited and opened on Monday, July 17th, 2023. A total of three bids were received. Below is a summary of the bids received. A complete bid tabulation is attached.

CONTRACTOR	TOTAL BID AMOUNT
STANSELL CONSTRUCTION LLC	\$601,859.00
SMITH BUILDERS & DEVELOPERS	\$607,250.00
CASEY SLOAN CONSTRUCTION	\$683,401.00

The lowest bidder for the project is:

Stansell Construction LLC
100 CR 4150
Mt. Pleasant, TX 75455
903-285-7720

Our office has reviewed the qualifications of Stansell Construction LLC. The contractor will provide adequate bonds and insurance to construct the project. They also have access to adequate equipment, manpower, and experienced supervision to construct the project.

Based on these qualifications, it is the recommendation of Schaumburg & Polk, Inc. that the City of Mineola, award the contract for the 1888 Plaza in the amount of \$601,859.00 to Stansell Construction LLC.

Sincerely,
Schaumburg & Polk, Inc.



Andrew Wright, P.E.
Project Manager

Stansell Construction LLC

100 CR 4510

Mount Pleasant, TX 75455 US

903-285-7720

justin@stansellconstructiontx.com

www.stansellconstructiontx.com

Estimate



ADDRESS
City of Mineola

ESTIMATE #	DATE
2442	09/26/2023

ACTIVITY	AMOUNT
1888 Plaza	13,250.00T
Sidewalk Replacement -demo and dispose existing sidewalk adjacent to Plaza -Construct New 4" sidewalk -3500 PSI concrete -3/8" rebar 16" OC -expansion joints	
Credit for straight line cutting existing sidewalk -saw cuts for drain installation	-600.00T

SUBTOTAL	12,650.00
TAX	0.00
TOTAL	\$12,650.00

Accepted By

Accepted Date

10/6/23

EXTRA Cost

MEMORANDUM

DATE: November 12, 2023
TO: Mayor Lankford & City Council
VIA: Mercy Rushing, City Manager
FROM: Aaron Munn, Assistant Fire Chief
SUBJECT: Meredith Foundation Funding Request - Lockers

Background Information:

Currently the Mineola Fire Department is using gear lockers for our structural gear that are starting to fall apart due to age and it has become necessary to start looking at replacing these lockers with a product that will not only help us to organize our structural firefighting gear, but also will give us the versatility of being able to easily move the lockers for cleaning and care of the gear and station.

Also, in the next few years, we will be having to make structural changes to our station to build a gear storage room that meets coming regulations by the National Fire Protection Agency (NFPA) and Texas Commission on Fire Protection (TCFP). These regulations will require you to store your gear in a room that has a stand-alone HVAC and ventilation system and meet specific cleaning regulations to protect the gear from cancer causing fumes from the fire trucks exhaust. The requested lockers are the first step in preparing us to meet these requirements. By using the mobile lockers with casters that we are requesting, it will allow for Mineola Fire Department not only meet, but exceed, these regulations when the time comes.

Recommendation:

We ask that a grant in the amount of - \$10,372.00 to purchase lockers by GearGrid Corporation.

Attached are pictures and a quote for the lockers requested.

Final Disposition:

Quotation



GearGrid Corporation
670 15th St SW
Forest Lake, MN 55025
Phone: (651) 464-4468 Fax: (651) 464-4780
www.geargridcorp.com

Quote Number: 00011481
Quote Date: 11/15/2023
Customer Number:

Project Name: Mineola Fire Department - Freestanding Lockers
Specification Section:
Addenda Acknowledged:

Sold To:
Mineola Fire Department (TX)

Lindale, TX 75771

Ship To:
Mineola Fire Department (TX)

Lindale, TX 75771

Phone: 9033696140 **Fax:** **E-mail:** amunn@mineola.com

Confirm To:	Carrier	F.O.B.	Terms	Quote Provided By:
Aaron Munn	Old Dominion	Origin	Net 30	Renee Alexander

Part Number	Description	UOM	Quantity Ordered	Price	Extended Amount
431804	18"W x 20"D x 83"H 4-Pack Std. Lkrs with mobile or freestand. base - single sided - ND		6	\$1,441.00	\$8,646.00
401051	Material Surcharge		1	\$605.00	\$605.00

Quote Notes:

- (24) GearGrid Lockers
- No Doors (Open Front Style Lockers)
- Locker Size: 18"W x 20"D
 - Qty. 6 - 4 Packs - 75"W x 20"D x 83 1/4"H
- Systems are mobile and include swivel, locking casters
- Each locker includes: Top adjustable shelf, bottom adjustable shelf, 3 adjustable apparel hooks, back panel and nameplate holder
- Nameplates are not included and can be sourced locally or through www.firehouseid.com
- Full assembly required on site
- No tax included (GearGrid is not responsible for collecting or remitting out of state sales tax)
- 3% processing fee applies to credit card transactions

1. Assembly/Installation provided by: Mineola Fire Department
2. GearGrid can provide (NON-UNION, NON-CERTIFIED PAYROLL) Assembly and Installation for an ADDED price of: N/A
Estimated Ship Date: Approximately Please check at time of order weeks after receipt of order.
3. This quote does not include nameplates, please source at www.firehouseid.com or locally
4. If Doors are ordered GearGrid does not provide padlocks or other locking devices unless otherwise indicated.
5. When Powerbars are ordered, electrical wiring, receptacles and installation of electrical are not included. Please consult local certified electrician.
6. GearGrid products are packaged on 74" long x 44" wide skids, standard trailer delivery. Off-loading by others. If lift gate or other special services are desired, this must be requested at the time of initial quote request.

Net Order: \$9,251.00
Freight: \$1,121.00
Sales Tax:
Order Total US \$: \$10,372.00

Quotation is valid for 90 days for product costs; freight charges are valid for 30 days.

TERMS AND CONDITIONS OF SALE

1. **GENERAL.** These Terms and Conditions apply to all sales of goods ("Goods") by GearGrid, LLC ("GearGrid") to any proposed Buyer ("Buyer"). Any additional or different terms and conditions proposed by the Buyer are objected to and hereby rejected, notwithstanding any terms and conditions that may be contained in any purchase order, acknowledgment, notice, communication or other Buyer form, unless such additional or different terms are expressly accepted by Seller in writing, signed by an authorized officer of Seller. Acceptance by Buyer of any goods from Seller shall be considered acceptance of these Terms and Conditions. If these Terms and Conditions, or any related documents from Seller, are deemed to be a response to a Buyer document, then notwithstanding any additional or different terms that may be embodied in Buyer's document, Seller's response is expressly conditional on Buyer's consent to the additional and/or different terms and conditions set forth in these Terms and Conditions. If these Terms and Conditions are not acceptable to Buyer, Buyer must notify Seller in writing at once.
2. **VERBAL ORDERS.** Verbal orders are accepted only on the terms herein and in Seller's order acknowledgment. Any discrepancies between Seller's order acknowledgment and the Buyer's verbal order are not binding on Seller. PLEASE REVIEW GEARGRID'S ORDER ACKNOWLEDGMENT CAREFULLY.
3. **PAYMENT.** Unless otherwise stated in GearGrid's order acknowledgment or quotation, all invoices are due 30 days after the invoice date. Past due accounts will be charged interest at 1.5% per month, but not more the maximum interest rate allowed by law. Any wire transfer or related fees associated with payment of individual invoices will be the responsibility of the Buyer. A 3% fee will be added to any order paid using a credit card.
4. **SHIPPING DATES.** All shipping dates represent only a reasonable estimate of the time required for manufacturing at the time of order acceptance or quotation. These dates shall not be construed as promises or agreements to ship or deliver goods on specific dates.
5. **SHIPMENT - RISK OF LOSS.** Except as otherwise provided in Seller's invoice, all shipments will be made by F.O.B. Seller's manufacturing facility in Forest Lake, Minnesota. Shipping and insurance costs are not included in the individual product prices and shall be paid by Buyer. All goods are shipped at Buyer's risk. Title to the goods and risk of loss or damage shall pass to Buyer upon tender of delivery to the carrier in Forest Lake, Minnesota. All claims for shortage or for damage in transit must be reported to Seller within 10 days of delivery.
6. **DELAYS.** Delivery shall be subject to, and contingent upon, strikes, labor difficulties, riot, war, fire, delay or defaults of common carriers, governmental decrees or orders, inability to obtain necessary material or facilities or any other delays beyond Seller's reasonable control. Seller shall not be liable for any losses caused by such delays.
7. **CANCELLATION.** A cancellation fee will be applied to all cancelled orders. The amount of the cancellation fee will be based on the percent completion of the customer order.
8. **TAXES** - Seller's prices do not include taxes or other governmental charges with respect to the sale, purchase, delivery, use or transportation of Goods. Any such taxes which Seller may be required to pay or collect under any existing or future law shall be promptly paid to Seller by Buyer upon demand.
9. **WARRANTIES AND DISCLAIMERS.** Seller warrants to the Buyer that the Goods shall be free from defects in materials and workmanship for a period of one year from time of shipment. If Buyer notifies Seller in writing within the applicable period from the date of shipment by Seller ("Warranty Period") of such a defect in any Goods, and if Seller determines that such Goods are not in conformity with this warranty, Seller will repair or replace such Goods or refund to Buyer the purchase price of such Goods. Any claims not made within the Warranty Period are deemed waived by Buyer. **SELLER MAKES NO OTHER WARRANTY, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR USE OR AGAINST INFRINGEMENT, ALL OF WHICH ARE HEREBY DISCLAIMED BY SELLER.**
10. **PRODUCT WARRANTY PERIOD.** Unless otherwise stated, all GearGrid products are warranted as described in Warranties and Disclaimers, for a period of 2 years, except for the GridIron locker line which carries a 10 year standard warranty.
11. **RETURN & RESTOCKING POLICY.** Goods may not be returned without the Seller's consent, at its discretion and will be subject to a restocking fee. A minimum 25% restocking fee will apply to all returned products. No product may be returned without a Return Authorization and agreement provided by GearGrid. Any returned product received in damaged condition, will be subject to credit adjustment.
12. **LIMITATION OF REMEDIES. IN NO EVENT SHALL SELLER'S OBLIGATIONS WITH RESPECT TO ANY GOODS EXCEED THE PURCHASE PRICE PAID TO SELLER BY BUYER FOR THOSE GOODS. IN NO EVENT SHALL SELLER BE LIABLE TO BUYER FOR ANY SPECIAL, CONSEQUENTIAL OR INCIDENTAL DAMAGE, LOSS OR EXPENSE (INCLUDING WITHOUT LIMITATION, LOSS OF PROFITS OR GOODWILL), WHETHER SUCH CLAIM IS BASED ON CONTRACT, NEGLIGENCE, STRICT TORT OR WARRANTY.**
13. **INTERNATIONAL TRANSACTIONS.** If the Goods are to be shipped outside of the United States, no shipment will be authorized until Seller has received an irrevocable letter of credit issued to Seller for the entire purchase price of the Goods and issued or confirmed by a bank located in the United States that is acceptable to Seller in its sole discretion. The Convention on Contracts for the International Sale of Goods shall not apply to any transaction subject to these Terms and Conditions.
14. **GOVERNING LAW/DISPUTES** - These Terms and Conditions shall be governed by and interpreted in accordance with the internal laws of Minnesota. No action with respect to the Goods or arising out of these Terms and Conditions may be brought by Buyer more than one year after the cause of action has accrued. All disputes shall be resolved in state or Federal courts located in Hennepin County, Minnesota.
15. **EXCLUSIVE AGREEMENT** - No agreement varying these Terms and Conditions will be binding upon Seller unless in writing and signed by an officer of Seller.
16. **ASSEMBLY AND INSTALLATION (WHEN APPLICABLE)** GearGrid will be responsible for assembly/installation for the items quoted when the price is indicated on quote and accepted by customer. Customer will be responsible for off-loading material from carrier and storing in a safe, secure environment until scheduled installation. Customer is responsible for noting any damage to shipment with carrier at the time of delivery. The damage to be noted on Bill of Lading prior to signing and accepting shipment. Customer will also immediately notify GearGrid of shipment damage via email to sales@geargrid.com. Evidence of damage including description and pictures will be necessary. Customer will be responsible for providing a trash receptacle for packing materials and skid disposal. Customer will be responsible for accurate field measurements prior to GearGrid releasing order for production. Field dimensions should also note the material make-up of walls or floors that lockers will be anchored into and any impediments that will require special installation circumstances. Inaccurate field dimensions or omission of special installation circumstances that require additional costs in terms of materials or labor will be the sole responsibility of Customer. Customer will coordinate a firm installation date no later than 30 days prior to the required install date to allow for installer to coordinate travel logistics. If jobsite is not ready for installation as of previously agreed upon date,

Customer will be responsible for additional travel, lodging and other costs associated with delay. Customer will make sure area is free and clear of any obstructions/clutter to allow for adequate space to work freely. Customer will advise of open days/hours work can be performed on site. GearGrid is not able to provide Certified Payroll or Union Wages.

17. **APPROXIMATE LABOR REQUIRED FOR ASSEMBLY AND INSTALLATION.** Using the information below will allow you to approximate the Man Hours required to assemble and install GearGrid products. These figures are provided as a courtesy and are dependent on a variety of factors including: labor experience and skill, jobsite conditions, accessories included, layout, etc. Please feel free to use these calculations, however GearGrid is not responsible for actual assembly and installation times.

First 6 Lockers: 1 hour per locker
Each locker after the first 6: .75 hours per locker
Locker Doors: Add .25 hours per door
Hose Racks, Slings, Miami, Suffolk, etc: 2 hours each



Design Features:

- **Frame:** Heavy-duty 1-1/4" steel tubing
- **Side & Back Grids:** High-strength 1/4" steel wire, 3" x 3" square grid pattern
- **Shelves/Hooks:** Two shelves constructed of high-strength 1/4" wire, and three apparel hooks per locker opening
- **Adjustability:** Wire shelves adjustable in 3" increments
- **Nameplate Holder:** 20-gauge sheet metal - 2" x 12-1/8" - Nameplate Holder is placed on the adjustable Top Shelf.
- **Support Options:** 250 lb. capacity locking casters, adjustable or bolt-down supports
- **Finish:** Super Durable TGIC powder coat

MEMORANDUM

DATE: November 7, 2023
TO: Mercy Rushing, City Manager
FROM: Charles Bittner, Chief of Police
SUBJECT: Meredith Foundation Request FY 2024

On behalf of the Mineola Police Department I hereby submit the 2024 Meredith Foundation Proposal for your review, approval, and subsequent advancement to the Mineola City Council.

Two 2024 Ford F150 trucks have been ordered and will join the MPD's fleet of vehicles in January 2024. Both vehicles must be fully outfitted before they are put into service. The estimated total for each truck is \$24,318.15 (see attached). It is an extensive list of all equipment and modifications necessary for each vehicle, but includes installation of computers, light bars, application of graphics, installation of emergency lighting, siren speakers, radar units, etc. For more details please see the attached estimate.

I therefore respectfully request \$50,000.00 to cover the needed equipment and installation.

MAL Technologies Fleet
 1412 College St
 Sulphur Springs, TX 75482 US
 +1 9036628429
 accounts@maltechnologies.com



ADDRESS	SHIP TO
MINEOLA POLICE DEPT	MINEOLA POLICE DEPT
300 GREENVILLE AVE	300 GREENVILLE AVE
MINEOLA, TEXAS 75773 USA	MINEOLA, TEXAS 75773 USA

Estimate 3452

DATE 10/20/2023

EXPIRATION DATE 12/22/2023

MAL TECH REPRESENTATIVE
 Jay Sanders

REPRESENTATIVE EMAIL
 jay@maltechnologies.com

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
WHELEN LIGHT BAR PACKAGE	WHELEN LIGHT BAR PACKAGE	1	3,758.54	3,758.54
C399	CENCOM CORE WCX CONTROLLER	1	0.00	0.00
C399K7	OBD 2 FOR F150	1	0.00	0.00
CCTL7	CONTROL HEAD W/21 BUTTON, 4 POSITION SLIDE	1	0.00	0.00
CEM8	WECANX 8 OUTOUT EXPANSION MODULE	2	0.00	0.00
SA315U	SIREN SPEAKER	1		0.00
SAK1	WHELEN UNIVERSAL MOUNTING BRACKET	1		0.00
IONBKT1	ION LICENSE PLATE BRACKET	1		0.00
3SRCCDCR	Whelen R/W Compartment Light FOR CABIN	1		0.00
CV2V	VEHICLE TO VEHICLE SYNC MODULE	1	0.00	0.00
I3JC	WHELEN R/B/W TRIO LED WITH WHITE OVERRIDE FOR LICENSE PLATE BRACKET(2), UNDER MIRRORS(2), UNDER DOORS(4)	8		0.00
I2SMJ	R/B ION DUO FLUSH MOUNT FOR SIDES OF PUSH BUMPER	2	145.315	290.63
TLI3JC	ION T SERIES TRIO RED/BLUE/WHITE FOR FENDERS(4)	4	155.75	623.00
M4DJ	M4 DUO RED/BLUE FOR TAILGATE	2	208.655	417.31
C-VSW-2400-F150-1	12.5" WIDE FLAT 24" FOR 2021-2023 FORD RESPONDER	1	758.62	758.62
CUP2-1001	DUAL CUPHOLDER	1	56.98	56.98
C-ARM-102	SIDE MOUNT ARMREST	1	79.95	79.95
C-AP-0325-1	3" Accessory Pocket, 2.5" Deep	1	43.38	43.38
C-HDM-204	HAVIS 8.5 TEL POLE SIDE MT	1	195.62	195.62
C-MD-119	11" Slide Out Locking Swing Arm With Low Profile Motion Device Adapter	1	312.13	312.13

Please Make All Checks Payable To:
 MAL TECHNOLOGIES FLEET
 1412 College St.
 Sulphur Springs Tx, 75482

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
CG-X	CHARGE GUARD	1	91.00	91.00
EQUIPMENT	PROGARD 2 LIGHT INTEGRATED PUSH BUMPER INCLUDES ION DUO'S / PB8116HDL003	1	967.14	967.14
GVPMD-H	DUAL RAIL GUN LOCK PARTITION MOUNT	1	539.46	539.46
PRPSP8114FT21A	F150 Poly Center Slider Window with Expanded Metal Insert	1	940.41	940.41
WBP81NPFT21	Pair, Poly Window Bars (for use with OEM door panels only)	1	259.20	259.20
RWG81FT16	SINGLE BACK WINDOW GUARD F150	1	302.94	302.94
SSFPOS	Solid-State, Headlight/Grille Light Flasher	2	71.55	143.10
BSM-BKT-F150	F150 UNDER MIRROR BRACKET PAIR	1	33.97	33.97
CW3225	25" DUAL ROW FLOOD LIGHT	1	216.74	216.74
UT-1001	UNIVERSAL CRADLE	1	287.47	287.47
BAK226339	G2 BACKFLIP BED COVER	1	1,069.36	1,069.36
EQUIPMENT	DECKED STORAGE SYSTEM / DECDF4	1	1,575.19	1,575.19
805-0022-00	STALKER DUAL	1	2,555.82	2,555.82
155-2211-00	INTERFACE DISPLAY CABLE	1	87.69	87.69
POWER PLUS LAPTOP CHARGER	POWER PLUS LAPTOP CHARGER	1	99.00	99.00
INSTALL KIT - 4	INSTALL KIT - 4	1	350.00	350.00
RADIO KIT	ANTENNA / COAX / CONNECTOR	1	90.00	90.00
SHOP LABOR	SHOP LABOR	30	100.00	3,000.00
CS-1	CAMERA SYSTEM INSTALL	1	400.00	400.00
GRAPHICS	GRAPHICS	1	1,625.00	1,625.00
GRAPHICS LABOR	GRAPHICS LABOR	12	100.00	1,200.00
ETSSLFVBK11	F150 AFTERSHOCK SPEAKER MOUNT	1	99.00	99.00
ETSKLF201	200 WATT DUAL SPEAKER LOW FREQUENCY SIREN	1	1,012.50	1,012.50
200-1341-10	2021-2023 Ford F-150 Front Combo Mount	1	194.00	194.00
200-1342-00	F150 REAR GLASS ANTENNA MOUNT	1	93.00	93.00

By Signing this Estimate You Accept All Attached Terms And
Conditions.
SUPPLY AND INSTALL EMERGENCY EQUIPMENT FOR
FORD RESPONDER

SUBTOTAL	23,768.15
TAX	0.00
SHIPPING	550.00

TOTAL	\$24,318.15
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Accepted By

Accepted Date

Please Make All Checks Payable To:
MAL TECHNOLOGIES FLEET
1412 College St.
Sulphur Springs Tx, 75482



POLICE

RESPONDER

TO PROTECT & SERVE

EMERGENCY
9-1-1
RESPONSE

001

F-150



MEMORANDUM

DATE: November 2, 2023
TO: Mayor & City Council
FROM: Doris Newman, Main Street Manager / HPO
VIA: Mercy Rushing, City Manager
SUBJECT: Meredith request for Museum 2024

Museum 2024 Request for Meredith Foundation:

The Mineola Historical Museum Board is requesting funds for miscellaneous operating expenses for the Mineola Historical Museum in the same amount as last year, \$38,000.

Museum request - \$38,000 operation expenses

November 4, 2023

Mineola Meredith Foundation
P.O. Box 117
Mineola, Texas 75773

RE: Railcar & Commons Area Pavilion Project

Dear Meredith Foundation,

The Mineola Historical Landmark Commission appreciates the opportunity to present our newest project for your review. We look forward to partnering with you to provide Mineola and the surrounding neighborhoods a much needed covered venue area near downtown. This venue when completed will include a replica railcar with attached veranda, 6 picnic tables, a long serving table and a small stage.

During the past few years we have offered rental rides on the Mini Train for birthdays, family reunions, class reunions etc. and have seen the need for an area in downtown with picnic facilities as well as a small enclosed area for small group rental. The large covered common area with picnic tables will be perfect for large or small groups that would like to set up outdoors. But for small groups such as our smaller service organizations, book clubs, and groups who would like to meet indoors out of the elements, the small railcar would be perfect. We would use the outdoor stage area for concerts, movies in the park, public speakers, etc. The stage will have electrical set ups for these events. There are several of the features similar to what we propose for our project scattered throughout Mineola but none under the same roof. Mineola badly needs a gathering area designed in this fashion in its downtown. Of course we will stay with our railroad heritage education theme throughout the venue.

We have seen great success with our little train - "The Harry Meredith Special", our children's railroad playground, our walking trail and our little depot. We appreciate the Meredith Foundation for your generous part in each of these. They are all great features at Iron Horse Square and for the city of Mineola! Presently we are beginning phase 9 of our 12 phase project list. We hope to have all phases of Iron Horse Square completed by 2027.

Our phase 9 proposal requests \$63,762.00 in funding to complete the 62'x47'x18' pavilion awning & stage phase of the project, inclusive of the electrical components, lighting, fans & receptacles. Please see the attached drawing for specs and timelines.

We appreciate The Meredith Foundation taking an interest in helping us provide educational, recreational, and historical opportunities for Mineola and its surrounding communities.

Sincerely,



Doris Newman - Director



Jim Phillips - Chairman

Mineola Historical Landmark Commission

Doris Newman – Director – 903-569-6183

Jim Phillips – Chairman

Joyce (Alexander) Williams – Vice Chairman

Martha (Dear) Holmes – Secretary

Steve Brooke

Crystal (Walton) Hudson

Sue (Frank) Jones

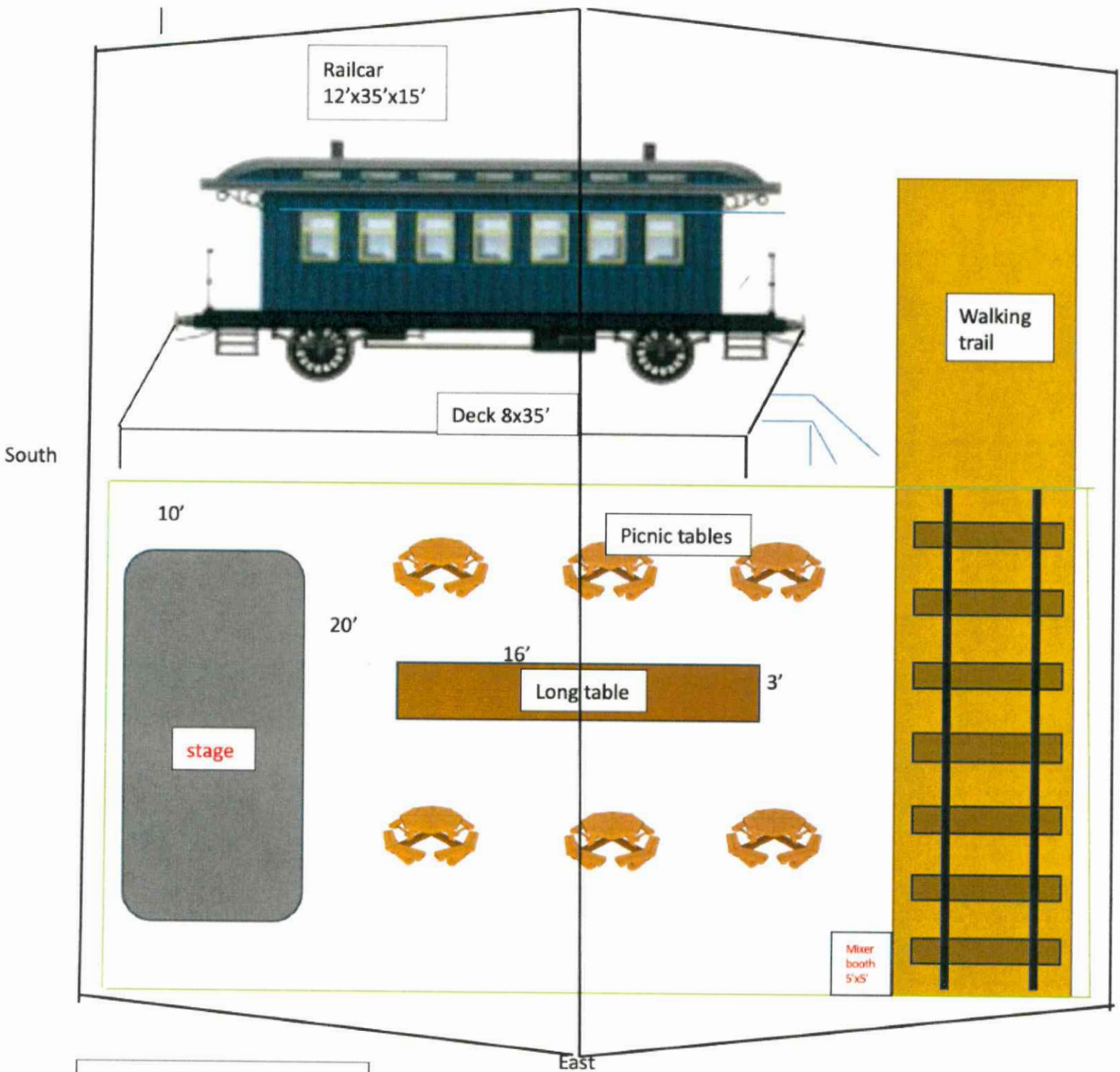
John Sheeran

Cleottice (Greer) Walton

Cheryl (Hill) Wood

Phase Outline for Iron Horse Square

Phase I – 15” gauge Union Pacific Mini Train & Train Barn (replica of Mineola’s 1930s engine house), and laid ¼ mile of 15” gauge track.
Phase II – Sold fence sections & plaques to raise money for additional fence between park & RR tracks.
Phase III - Depot Conference Room Remodel; Construction of Model RR with replica of 1930s downtown Mineola; put together slideshow/documentary of Mineola railroad men; photos of trains here & railroad memories (interviews) from Mineola railroaders, their spouses &/or children.
Phase IV – T&P railroad themed playground.
Phase V – Entry sign for Iron Horse Square, children’s photo ops, trash receptacles, benches for Iron Horse Square.
Phase VI – Replica of MKT train, replica of railroad water tower, directional signage to HIS.
Phase VII – Depot/waiting area with souvenir & concession area, benches & fence.
Phase VIII – Walking trail, historical & interactive signage, railroad cross arms & signals at pedestrian crossings.
Phase IX – Purchase or build a railroad car to serve as a museum annex and/or meeting/venue area. Cover existing concrete pad where BB court used to be & RR car, add picnic tables, stage, etc.
Phase X – Extend Mini Train tracks through wooded area along trail & loop back to existing tracks.
Phase XI – Replica of Mineola Interlocking Tower #62 construction with second floor observation deck. Recreate smaller version of Commerce Street Park in Beverly’s Garden, beginning with old fountain from T&P Park.
Phase XII – Pedestrian crossover.



Green outline – existing concrete – Old BB court
40x44 1/2'

Covered metal roof
62'x47'x18'

Specs of items requested from Meredith Foundation

Measurements:

Cover for Pavilion – 62'x47'x18' - \$48,900

Stage & Mixer Station – 10'x20' - \$4,862

Electrical - \$10,000

Receptacles – 12 – 110V – spaced around & on stage (recessed), 8- 110V – around pavilion on posts w/usb, 2 – 110V – on mixer booth at NE corner of area

Overhead LED lights over stage (6) (stage needs most of the lighting)

Standard shop lights over remainder of pavilion (6) – timer on light switch (shuts off at 10:00 p.m.)

Fans - 4

Total expenses - \$ 63,762

(Electrical will be tied into existing electrical pole at Little Depot or Train Barn.)

Note - Existing concrete area (old basketball court) – 40'x 44 1/2' (we will not need additional concrete).

Measurements of other features – Non-Meredith funds will be used to purchase/build picnic tables, long table, railcar, deck. Mineola ISD shop classes will be involved with building these items. Mineola HVAC classes will be involved in the AC unit for the railcar.

Railcar – 12'x 35'x15' (to be built). A replica of a railcar can be built for less than the cost of purchasing and moving an actual railcar. Union Pacific has agreed to donate wheels to make the railcar look more authentic. We already have rails to put the wheels on.

Height – top of rails to top of roof – 15'

Groundcover under railcar will be small rocks (ballasts). We have those on hand.

Deck attached to railcar – 8'x35' – with child safe fence around deck. Deck will be accessible from each door of railcar and will be 8' in width when measured from the railcar to the edge of deck.

Picnic tables – Built by MISD Ag Department – 4 built-in benches on each table

Long table – 3'x16' – Built by MISD Ag Dept.

MEMORANDUM

DATE: 11/21/2023

TO: Mayor Lankford & City Council

VIA: Mercy Rushing, City Manager

FROM: Owen Tiner – Marketing and Tourism Director /
Assistant Director - MEDC

SUBJECT: Dog Park Project/ Meredith Foundation Request

Council Meeting Agenda Item for November 27, 2023

Background Information:

Before the pandemic, the city had partnered with the Mineola Civic Center in efforts to raise money for a dog park on the Civic Center property. Before those efforts were put on hold, \$2,515.12 was raised towards the project through donations. The City and Mineola Civic Center would now like to resume the project in 2024. Though the structure, and citizens involved in planning and raising funds will be different, and pricing has certainly changed, I believe this to be truly needed and certainly desired amenity for Mineola and its citizens. The estimated cost of construction based on increases over the last 3 years would be around \$20,000. A 30% increase over the original cost of construction of \$13,970. Being at city hall, and a member of the Mineola Civic Center board of directors, and also on the grounds committee, I have come to know the desire and benefits of this project from former committee members and citizens, its challenges, and the costs associated with it.

Having a safe place for pets and people in a multi-use grounds facility like the Mineola Civic Center would help curb issues like loose animals and maintenance clean-up, as well as providing a place for pets to exercise that live in homes without that kind of space.

Recommendation:

My recommendation is for \$10,000 to be applied to partner with the Mineola Civic Center in planning and construction of this park on the Civic Center grounds.

On behalf of the marketing department, I thank you for your consideration and look forward to bringing this project to reality.

Owen Tiner
Marketing and Tourism Director/
Assitant Director - MEDC

City of Mineola Marketing
Dog Park Proposal – Meredith Foundation
November 9, 2023

What is a Dog Park?

Dog parks are an up and coming necessity for growing communities. A dog park is a public park, typically fenced, where people and their dogs can play together. This offers dogs off-leash play areas where their owners can enjoy park-like setting and the chance to socialize with other canines and their owners.

How Will This Benefit the Community?

Dog Parks provide a safe space for pets and people, especially at multi-use grounds facilities like the Mineola Civic Center. Having a dog park can eliminate issues such as loose animals, maintenance having to clean up feces, safety of park patrons, etc. This can also serve as an additional amenity for the already popular Civic Center and its visitors both from Mineola and those traveling in RV's.

How Much is This Going to Cost? With obvious equipment needs such as fencing and gates, other amenities can be added to the dog park to make it more enjoyable as well as appealing.

Didn't We Hear about this a couple of years ago?

Yes. The city had begun fundraising efforts with the civic center and an entire committee before the pandemic. It obviously ground to a halt. Although the structure of this new effort will be different, the added amenity bonus, and need are the same.

Where is the Funding Coming From?

Once completed, the civic center would be responsible for maintenance. The city's plan for funding would be mostly from sponsorships and fundraising, as well as potentially partnering with non-profits. I plan to reach out to local organizations and private companies to support in fundraising.

Sanitation

This is the third most highly profiled concern of community officials and park managers. However, our study found no significant correlation between fecal counts and success. The absence of a correlation may indicate a rather low occurrence of residual fecal droppings in parks. The median was 1 fecal dropping per 100 square meters (120 square yards). Clearly almost all users of dog parks are conscientious about picking up after their dogs. We did find a correlation between the number of signs reminding users to pick up after their dogs and a lower fecal count. The posting of signs highlighting the rule of picking up feces appeared to be more important than the number of refuse cans available – as long as the cans were accessible and not overflowing. To help assure compliance with community expectations of a clean park, we suggest the following:

1. Plan and budget for an appropriate maintenance and cleaning schedule, done by the municipality or organization managing the dog park.
2. Place signs stating the rules at the entrance(s) to the park, as well as within the park, profiling the rule that owners must pick up the feces of their dogs. Be sure that the signs are well maintained.
3. Provide adequate disposable bags, or other means of removing feces, and refuse cans for feces cleanup.
4. Suggest that an active dog park club help monitor the sanitation of the park.

What Would it Look Like?

Here is a sample layout of what the park can look like. According to AKC, a healthy space for a dog park is about 2,000 square feet. This needs to include a double gate entrance for security purposes, as well as two separate sections for small dogs and large dogs. Waste receptacles and water fountains will also be needed. The exact dimensions will be determined following fundraising.



What Rules Would be Posted?

Below is a draft of the rules that will be posted on site:

Dog Park Rules and Regulations

- No food is allowed - for humans or dogs.
- Any person under the age of 16 must be accompanied by an adult.
- Owners are responsible for removal and disposal of feces of their dog.
- Petting another person's dog is prohibited without the owner's permission.
- Persons running, shouting, or chasing dogs is prohibited.
- Dogs in heat are not permitted.
- No puppies under the age of four months are permitted.
- Any dog exhibiting aggressive behavior must be removed immediately.
- Choke, prong, pinch and spike collars are prohibited and must be removed before entering.
- Dogs shall be under voice control of their owner at all times.
- Owners must stay within the dog park and within view of their dogs at all times.
- Owners must have a visible leash available at all times.
- Dogs must remain on leash while entering and exiting.
- Dogs must wear a tag evidencing current rabies vaccination.
- Dogs are the only animals allowed or permitted.
- All rules governing Mineola Public Parks and Open Spaces are applicable.

I appreciate your time looking over this information. If you have any more questions or would like to talk, feel free to reach out to me at mwhite@mineola.com.

Mallori White

City of Mineola Parks

Key Features of a Successful Dog Park

When dogs have a place to run and play, it can help keep them healthy, reduce anxiety or boredom, improve social skills with other dogs and stimulate their minds.

If you plan to add or enhance a dog park in your community, be sure to consider these dog park key features.

Key features for the dogs

- One or more acre of space for dogs to run and play.
- Four- to six-foot fencing around the park.
- Double gate system to keep pets safe as they go in and out of the park off-leash.
- Separate large and small dog areas.
- Hydration station(s) for dogs.
- A suitable surface for running dogs.
- Exercise equipment and obstacles for dogs to climb.
- Water feature for dogs to play in.
- Shade for both dogs and owners.

Key features for dog owners

- Clear signage about rules and expectations for use of the park.
- Waste station for owners to pick up after dogs.
- Shade for both dogs and owners.
- Benches or seating for dog owners.

Source – Better Cities for Pets – www.bettercitiesforpets.com

Six Benefits of Having a Dog Park in Your Community

Dogs truly are man's (and woman's) best friend—in fact, half of American households own pets, according to the U.S. Census Bureau. Many people love their dog like a family member and look forward to seeing their wagging tail every day after work. Though many people would do anything for their canine friends, few consider their pets when making decisions about where to live. However, there are significant benefits of a dog park in the community, and taking that into consideration when planning your move might end up being more valuable than you think.

How Can Your Dog Benefit from a Dog Park in the Neighborhood?

These are some major benefits of dog parks for your pooch:

1. Dog Parks Improve Dog Socialization

Proper socialization is incredibly important to your dog's wellbeing and its ability to bond with your family. Being alone while you are at work or running errands can affect your dog's mental health, and even affect their ability to behave. Allowing your dog to play with other dogs in a safe environment helps to relieve your dog's anxiety and stress after a day away from you, and also gets them accustomed to public spaces and interactions with other people.

2. Dog Parks Allow You to Develop a Better Understanding of Your Dog

A community dog park allows you to better understand how your dog will behave in certain situations. By observing your dog's interactions with other pets and other people, you may be surprised to learn new things about your pup. These new observations may change how you interact with your dog.

For example, you may assume that your dog would be skittish around groups of people. However, after going to the dog park regularly, you find that she behaves well. This allows you to bring her to dog-friendly restaurants, outdoor events, and friends' homes instead of leaving her home. Alternatively, you may find that your dog does best with other dogs and needs continued interactions to become more comfortable with people.

3. Dog Parks Can Boost Your Dog's Physical Health

Canine obesity is a real issue, and it can be difficult for dogs to stay in shape. This is especially true when you consider the fact that many breeds require up to three regular walks per day. Allowing your pup to run and play at a dog park provides them the opportunity for exercise that they otherwise would not get. Just like humans, dogs need a variety of activities to stay healthy.

What Are the Human Benefits of Dog Parks?

Dog parks are not just great for pups, they are beneficial for humans, too. In fact, there are several significant advantages to having a dog park close to your home.

4. Dog Parks Build A Tight-Knit Community

Dog parks are a great way to bond with your neighbors. You will instantly find something you have in common—your beloved pets—and the casual nature of the area makes it a great place to make new friends. As an adult, this opportunity cannot be overlooked. Dog parks can also be great places to learn about dog-friendly events. You may find more opportunities to get out and socialize with your dog in tow, just by taking a trip to the park.

5. Dog Parks Promote Active Lifestyles

Going to the dog park rather than letting your dog out in the yard fosters a more active environment for humans and dogs alike. In walking to the park and back, as well as playing with your dog, you will likely find that you are more active overall. You can continue to build on this benefit by participating in even more activities that keep you active, like running, biking, hiking, and more.

6. Dog Parks Can Lower Your Health Risks

By building a more active lifestyle, you stand to gain several health benefits. In fact, having an active dog has been linked to lower cholesterol, better heart health, better mental health, and an improved immune system. With the opportunity to bring your dog to the park comes a better chance that you will remain happy and healthy.

So, how do dog parks help the community? Essentially, they have the potential to increase your family's quality of life in many ways. The positive influence of their presence is undeniable.

Source – Union Park Hillwood - Little Elm, TX

TEN REASONS YOU NEED THE DOG PARK AS MUCH AS YOUR DOG

There are several benefits a dog park has to offer as far as your pet is concerned. It gives it an opportunity to be free of a leash, an opportunity to be able to roam in a large area instead of being confined to a small fenced-in area or enclosure and it also gives it an opportunity to socialize with other dogs, and with other people as well.

The Association of Pet Dog Trainers will tell you that some dog parks are not suitable for some dogs, and some dogs should not be taken to dog parks. In most cases, however, your pet will be perfectly safe in a dog park, it will enjoy the visit, and you will as well - or at least you should.

It's Not Just Your Dog that Benefits

If you take your dog for a walk because you feel it needs its daily exercise, it can eventually become a hassle. If you take your dog for a walk knowing the exercise is good for you, it tends to become an enjoyable habit.

Just as taking your dog for a walk can benefit you, so will taking your dog to the dog park. You could of course, dump your pet off and leave it, but that is at best a very bad idea. Besides, you would miss out on the fun.

Ten Reasons Why a Visiting Dog Park Is Good for You

- 1. Fresh Air** - This is a given. There are a few indoor dog parks here and there, but most of them are out-of-doors. Some are quite large, and are located in a park-like setting. Others may be not much more than a fenced in area in a field. Either way, the air is free, it's fresh, and it's good for you.
- 2. Taking a Break** - Taking a break from your daily routine is usually beneficial, especially when you get out and about. As beneficial as walking your pet on a leash can be for you, letting Fido run free can be even more so, especially if you run along too. Visiting the park not only gets you out of house, but it gives you a break from retracing the same steps in your neighborhood day in and day out. Change is good.
- 3. No Leash** - This only benefits the dog—right? Walking or running without having a dog on the other end of a leash gives both you and your pet greater freedom of movement. Some dogs walk nicely, some like to pull on the leash, and some never learn not to continuously try to follow their noses. Your dog is free of the leash and you are free of the leash. That means less effort and less stress for you.
- 4. Socializing** - Your dog will hopefully learn to socialize with other dogs. This can be a great benefit to both you and your pet if it acts afraid of people or of other dogs when you take it for a walk, or it is overly protective or aggressive. One of the first things obedience classes stress is socializing.
- 5. Amenities for People** - Most don't, but a few parks have amenities for people, such as benches, [picnic tables](#), or places to sit in the shade. You're not apt to find a vending machine in a dog park - probably a good thing; but you may find a comfortable place to sit and relax.
- 6. Watch Your Pet Play** - Watching your pet having a good time is good for you, if for no other reason than it makes you happy. Have a seat at a [park table](#) and enjoy your pets playing.
- 7. You May Learn a Few Things Part 1** - One of the things you may learn on your first visit to a dog park is how much control you actually have over your pet. Many find they have far less control than they thought. This can be a very beneficial lesson for some pet owners.

8. You May Learn a Few Things Part 2 - You may find that while in a dog park, your dog may seem to prefer the company of other dogs to sticking with you, but that's all right. That's what dog parks are for. As a pet owner, you can also learn a few helpful things about etiquette, which can sometimes be helpful in other situations.

9. Meet Other People - Your dog gets a chance to socialize, and you do as well. This can be very beneficial if you lead a somewhat secluded existence or your dog is your only family.

10. Share Lessons Learned - You can often learn some useful tips by listening to what other pet owners have to say, or what some of their experiences have been. You do have to be a bit careful about heeding the advice some may offer, as the advice given may not be appropriate for you or your dog.

A visit to a dog park can benefit both you and your pet. If you enjoy fresh air, exercise, meeting people, and watching dogs at play - consider making it a habit.

Source - AAA State of Play.